

**METROPOLITAN STATE COLLEGE of DENVER  
BOARD OF TRUSTEES**

**Wednesday, December 3, 2008  
8:00am – 11:30pm  
Tivoli Student Union Room 320  
Auraria Campus**

*Board Members are invited to attend Frosty's Feast immediately following the Board Meeting. This event will take place in the Tivoli Turnhalle.*

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**MINUTES**

**I. CALL TO ORDER**

- a.** The meeting was called to order at approximately 8:08am.

**Trustees Present:**

Chair Adele Phelan, Vice Chair Robert Cohen, Trustee Maria Garcia Berry, Trustee Melody Harris, Trustee Michelle Lucero, Trustee Antonio Esquibel, Trustee Dawn Bookhardt, Trustee Mark Martinez, Faculty Trustee Gene Saxe, Student Trustee Jacy Pickens.

**Representatives Present:**

Gerie Grimes, Alumni Representative

**Trustees Absent:**

Trustee Ellen Robinson

**Metro State Personnel Present:**

Stephen Jordan, President; Lee Combs, General Counsel; Carl Powell, Vice President for Information Technology; Kathy MacKay, Vice President for Student Services; Linda Curran, Interim Provost and Vice President for Academic Affairs; Natalie Lutes, Vice President for Administration and Finance; Cathy Lucas, Associate Vice President for Communications; Sandra Haynes, Dean, School of Professional Studies; Kathy Heyl, Assistant Dean, School of Professional Studies; Joan L. Foster, Dean, School of Letters, Arts and Sciences; John Cochran, Dean, School of Business; Lynn Kaersvang, Faculty Senate President; Shirley Price, Executive Assistant to the President; and others.

**II. EXECUTIVE SESSION**

- a.** The Board did not convene into Executive Session.

**III. APPROVAL OF MINUTES**

- a. Approval of November 5, 2008 Board Meeting Minutes**  
**i.** The minutes were **approved** as recorded.

#### IV. REPORTS (Optional)

- a. **Chair's Report - Chair Adele Phelan** recommended that everyone read the article on pre-eminence in the alumni magazine. She also mentioned the Frosty's Feast Luncheon and that everyone was welcome to attend. She reminded Board members about the president's reception and the Holiday Card to the City, sponsored by the music department. She also encouraged Trustees to attend the Fall 2008 Commencement Ceremony.
- b. **AHEC Board – Trustee Maria Garcia Berry:** President Jordan reported that the Auraria Board was still in talks about the attainment of the quadrant property. There are also issues around indemnity that were discussed. He also reported that the neighborhood master plan and plan for the first building would be on the Auraria Board's agenda at their December meeting.
- c. **President – Dr. Stephen Jordan** reported that there would be 984 candidates for graduation, which would be the largest fall graduating class. With the addition of this group of students, the number of Metro State alumni would rise to more than 63,000. He informed the Trustees that the Commencement speaker would be Speaker Elect Terrance Carroll. Speaker Elect Carroll has been the chair of the Metro caucus of the Legislature for the past three years. President Jordan also reported that the women's soccer team would be playing in the semifinals of the national championship at Pepin Stadium at the University of Tampa. He congratulated Dr. Luis Torres for receiving the 2008 Scouting Vale La Pena service award from the Boy Scouts of America. President Jordan also mentioned that Spring enrollment was 6.8 percent higher than last year. Spring applications show that Metro State is up 35 percent in new applicants and 32 percent in accepted applicants. President Jordan also reminded the Board about the Holiday Reception and Holiday Card to the City.
- d. **Legislative Report – Capstone Group, LLC N/A**
- e. **Student Government – Student Government Assembly President Andrew Bateman:** Trustee Pickens reported that President Bateman would be making two appointments to the assembly. These appointments will mark the first time in history that every seat is filled. She reported that a Metro State Day is in the works and is to be hosted by SGA Capstone and College Communications at the State Capitol. SGA is also evaluating the IT fee to be restructured similar to the Student Affairs fee change in 2007.
- f. **Finance Committee – Trustee Ellen Robinson: In the absence of Trustee Robinson,** Vice President Lutes reported that funding for the new building was discussed at the last Finance Committee meeting. She also reported that the committee will be doing a VSA presentation on the Voluntary System of Accountability (VSA) at the February board meeting.
- g. **Academic and Student Affairs Committee – Trustee Antonio Esquivel** reported that a written report was provided to the Board on the First Year

Success Program. He also reported that there was a discussion about the idea of reviewing the bottom twenty percent of academic programs at the Finance Committee meeting.

- h. Public-Private Partnerships – Trustee Dawn Bookhardt** reported that the P3 Committee discussed financing issues related to the capital program and funding of neighborhood building one. Legislative review in regards to graduate programs at Metro State was also discussed at this meeting.
- i. Foundation Report - Trustee Rob Cohen** reported that that acquisition of the building for the Center for Visual Arts was discussed.
- j. Faculty Senate – Professor Lynn Kaersvang, President** reported that the faculty were grading papers and exams and wrapping up for the end of the semester.
- k. Council of Chairs – Mr. Greg Watts:** The Chairs had a discussion at their November meeting about Pay for Performance. Mr. Watts reported that the Council is continuing discussions on handbook issues around faculty, recruitment and appointment of rank, and chair language.
- l. Alumni – Alumni Representative Gerie Grimes** reported that at the annual board retreat, the Alumni board decided to move forward with the Apprentice Challenge. She reported that three of the Board members would be involved in the search committee to fill Cherrelyn Napue’s position. Representative Grimes also reported that the neighborhood master plan was discussed at the retreat.

## V. ACTION ITEMS

**The following item(s) are presented by the Office of Legal Counsel:**

- a. Approval of the Appropriation and Transfer Agreement for the Lease Purchase Financing Program**
  - i.** The item was **approved**. The motion **passed** unanimously.

**The following item is presented by the Office of the President:**

- b. Board Approval for Seeking Legislative Authorization to Offer Master Level Graduate Degree Programs (Planning Theme Two)**
  - i.** The item was **approved**. The motion **passed** unanimously.

**The following item(s) are presented by the Office of Administration and Finance:**

- c. Approval of the Metro State Neighborhood Master Plan (Planning Theme One, Two, Three and Four)**
  - i.** The item was **approved**. The motion **passed** unanimously.
- d. Approval of the Metro State Building One Program Plan (Planning Theme One, Two, Three and Four)**
  - i.** The item was **approved**. The motion **passed** unanimously.

The following item(s) are presented by the Office of Institutional Advancement:

- e. **Approval of Changes in Memorandum of Understanding Between Metropolitan State College of Denver and Metropolitan State College of Denver Foundation, Inc.**
  - i. The item was **approved**. The motion **passed** unanimously.
- f. **Approval of Memorandum of Understanding Between Metropolitan State College of Denver and Metropolitan State College of Denver Alumni Association.**
  - i. This item was **tabled** for further discussion.

## VI. CONSENT ITEMS

The following item is presented jointly by the Office of Human Resources, the Office of Academic Affairs and the Handbook Committee:

**First Reading:**

- a. **Conforming Amendments to Sections V, VI and VII of the Metropolitan State College of Denver *Handbook for Professional Personnel* (Planning Theme One, Two, Three, Four)**
  - i. The item was **approved**. The motion **passed** unanimously.

The following item is presented by the Office of Human Resources:

- b. **Personnel Items (Planning Theme Two, Three, Four)**
  - i. The item was **approved**. The motion **passed** unanimously.

## VII. INFORMATION ITEMS (*Requires no approval by the Board of Trustees*)

The following item(s) are presented by the Office of Academic Affairs:

- a. **First Year Success Plan Update (Planning Themes One and Two)**

The following item(s) are presented by the Office of Human Resources:

- b. **Personnel Items**

The following item(s) are presented by the Office of the President:

- c. **President's Written Report to the Board**

## VIII. PUBLIC COMMENT

- a. N/A

## IX. REQUESTS FOR FUTURE AGENDA ITEMS

- a. N/A

## X. ADJOURNMENT TO FROSTY'S FEAST HOLIDAY LUNCHEON; TURNHALLE

- a. The meeting was **adjourned** at approximately 10:25am.