

**METROPOLITAN STATE COLLEGE of DENVER
BOARD OF TRUSTEES**

**Wednesday, November 5, 2008
8:30am – 12:00pm
Tivoli Student Union Room 320
Auraria Campus**

MINUTES

I. CALL TO ORDER

- a. The meeting was called to order at approximately 8:36am.

Trustees Present:

Chair Adele Phelan, Vice Chair Robert Cohen, Trustee Maria Garcia Berry, Trustee Melody Harris, Trustee Michelle Lucero, Trustee Antonio Esquibel, Trustee Ellen Robinson, Trustee Dawn Bookhardt, Trustee Mark Martinez, Faculty Trustee Gene Saxe, Student Trustee Jacy Pickens.

Representatives Absent:

Gerie Grimes, Alumni Representative

Metro State Personnel Present:

Stephen Jordan, President; Lee Combs, General Counsel; Carl Powell, Vice President for Information Technology; Kathy MacKay, Vice President for Student Services; Linda Curran, Interim Provost and Vice President for Academic Affairs; Natalie Lutes, Vice President for Administration and Finance; Cathy Lucas, Associate Vice President for Communications; Sandra Haynes, Dean, School of Professional Studies; Kathy Heyl, Assistant Dean, School of Professional Studies; Joan L. Foster, Dean, School of Letters, Arts and Sciences; John Cochran, Dean, School of Business; Lynn Kaersvang, Faculty Senate President; Brandi Saturley, Executive Assistant to the President; and others.

II. EXECUTIVE SESSION

- a. The Board did not convene into Executive Session.

III. APPROVAL OF MINUTES

- a. **Approval of September 3, 2008 Board Meeting Minutes**
i. The minutes were **approved** as recorded.

IV. REPORTS (Optional)

- a. **Chair's Report - Chair Adele Phelan** thanked everyone for their participation at the Board of Trustees Retreat. She reported that she, President Jordan, and Vice President Lutes made a presentation to the Commissioners of the Department of Higher Education about Metro State's budget priorities. She attended the Christo and Jeanne-Claude CVA event with several colleagues and thanked Vice President Besnette and her staff for all their hard work. Chair Phelan also attended

the Sprit of Tlatelolco Awards luncheon with President Jordan as he accepted the education award on behalf of Metro State.

- b. AHEC Board – Trustee Maria Garcia Berry** reported that COPs were sold. The Joint Budget Committee authorized the bridge loan for Auraria. She also reported about the possible acquisition of the Quadrant property site. They still have not gotten the release for environmental indemnification from Chevron. Auraria cannot finance the property at this time; we are out of this contract.
- c. President – Dr. Stephen Jordan** reported that in collaboration with Colorado State University-Pueblo, Metro State has developed a brochure for 8th graders to help prepare them for college. While the goal was to ensure distribution to all 8th graders in the Denver Metro area and Pueblo, positive donor support allowed for distribution to every high school counselor in Colorado. Jordan also reported that he was reelected to a second term as Chair of the NCAA Division II President’s Council. Jordan provided the Board with an update on the current higher education funding scenario and Metro State’s position therein.
- d. Legislative Report – Capstone Group, LLC:** Christine Staberg presented the outcome of the various voting initiatives that could potentially impact Metro State, as well as the new House makeup from the resulting elections. Ms. Staberg also reported that there as many as four new committee members were possible on the Joint Budget Committee.
- e. Student Government – Student Government Assembly President Andrew Bateman** reported that SGA is working on new policies to implement changes in the structure of the Student Government Assembly. Student Government representatives have met with AHEC parking executives to address parking concerns and are making progress on this issue. AHEC and SGA are co-sponsoring a student survey on parking, and hope to report results at the next Board meeting. Bateman also reported that SGA is piloting an online textbook marketplace. This pilot will enable students to buy, sell, and trade textbooks with other Auraria students. In addition, SGA is looking into the security concerns on campus, including the safety of students and crimes of opportunity. The Senate passed a resolution in support of Metro State graduate programs.
- f. Finance Committee – Trustee Ellen Robinson** reported that the Finance Committee approved all action items up for review. They also approved the 403B Retirement plan consent item. Vice President Lutes will further discuss those items.
- g. Academic and Student Affairs Committee – Trustee Antonio Esquibel** reported that the Academic and Student Affairs Committee approved both the revised Appendix A and the request to pursue legislative authorization for graduate programs.
- h. Public-Private Partnerships – Trustee Dawn Bookhardt** reported that the P3 Committee has determined that the first building in the neighborhood is ready to transition into the next phase of development. Any necessary AHEC approvals needed to move forward on this project will be sought in subsequent AHEC Board meetings. The Committee has examined various financing structures for the hotel.
- i. Foundation Report - Trustee Rob Cohen** reported that he had not yet attended the Foundation Board meeting and that he was looking forward to working with the Foundation.
- j. Faculty Senate – Professor Lynn Kaersvang, President** reported that Faculty Senate is working on many different projects: Pay for Performance, differentiated

workloads, the neighborhood plan, changes to the Handbook for Professional Personnel, the First-Year Program, General Studies Program, Strategic Planning, hiring of faculty and the Provost Search. She also reported that the faculty strongly support Dr. Jordan's proposal for Graduate Degree Programs at Metro State. A motion was passed by Faculty Senate in support of the Graduate Degree Programs at their last meeting.

- k. Council of Chairs – Mr. Greg Watts N/A**
- l. Alumni – Alumni Representative Gerie Grimes:** VP Carrie Besnette reported that Cherrellyn Napue has been promoted to the Associate Vice President for Development and Alumni Relations. She also reported that the Apprentice Challenge would be occurring again this coming year.

V. ACTION ITEMS

The following item(s) were presented by the Office of Academic Affairs:

- a. Update to the Temporary Authorization of Revised “Appendix A” in Metropolitan State College of Denver’s Handbook for Professional Personnel (Planning Theme One, Two, Three, Four)**
 - i. The item was approved. The motion passed unanimously.**

The following item was presented by the Office of the President:

- b. Board Approval for Seeking Legislative Authorization to Offer Graduate Degree Programs (Planning Theme Two)**
 - i. This item was tabled for further discussion at the December 3rd, 2008 Board of Trustees meeting.**

The following item(s) were presented by the Office of Administration and Finance:

- c. Fiscal Year 2008 MSCD Year End Report**
 - i. The item was approved. The motion passed unanimously.**
- d. Fiscal Year 2009 MSCD Operating Budget Update**
 - i. The item was approved. The motion passed unanimously.**

VI. PRESENTATIONS

The following item(s) were presented by AMD:

- a. Metro Neighborhood Master Plan and Building One Program Plan (Planning Theme One, Two, Three, and Four)**
 - i. Chris Geddes with studioINSITE and Andy Nielsen with AMD presented a report on the Metro Neighborhood Master Planning and First Building Program Plan. Mr. Geddes reported that the process began in April with interviews with the constituents from Metro State to understand the space being used and priorities for the First Building phase. From that, a conceptual framework was developed for the neighborhood. The framework for the vision of the neighborhood begins with the idea of Metro as the premier urban land grant college in the state. He also reported that some campus planning goals that came out of this process. The first is to express a Metro identity and sense of place that students can grasp. This will be done by providing spaces that interact between the outdoors and indoors. Throughout this project, Metro will follow through with employing sustainable practices. To do this, green roofs will be used on**

the buildings. Mr. Geddes reported that the plan is to bring together student services and administrative offices so that space can be freed up in other campus buildings to enhance academic programs. Visual porosity is very important for the neighborhood because they do not want to exclude other people on the campus. Improving pedestrian walkways is also essential. They want to create a primary gateway at 7th Street. Mr. Geddes also reported that the urban design framework needs to be something that the Board, Auraria Board, and Auraria Design Review Committee can all get behind. Connective spaces, such as Larimer Street are going to be very important to the neighborhood. There will also be outdoor gathering areas, such as plazas, that professors can hold classes in and where students can organize. Parking and vehicular circulation to the campus is also a concern. Mr. Geddes goes on to explain the project phases. Phase one is located at the corner of 9th and Auraria Parkway. Phase two will likely go opposite of the King Center along Larimer. Phase three is final phase before the advent of the parking structure. Phase four is the future and will get the parking structure to come down. Mr. Neilsen reviewed the budget and the schedule. As of right now, they are wrapping up the Master Plan and the program plan so they can start in the first quarter of 2009 with the design process. This will take about a year. Bidding and construction would take 21 months with the schedule ending in September of 2011. Some strategic priorities for the first building are administrative consolidation, integrating first-year experience and creating a one-stop shop for all student services. Another priority is the Decision Theatre. This would bring people from the community together with resources of the campus to allow collaboration and decision making. Mr. Neilsen reported that initial budget needs were closer to \$57 million. After careful refining, it is closer to \$52 million. This item will be brought to the Board for approval at the next Board meeting.

VII. CONSENT ITEMS

The following item was presented by the Office of Human Resources:

- a. **Personnel Items (Planning Theme Two, Three, Four)**
 - i. This item was **approved**. The motion **passed** unanimously.

The following item was presented by the Office of Academic Affairs:

- b. **Updated Academic Program Review Schedule (Planning Theme Two; also One, Three, and Four)**
 - i. The item was **approved**. The motion **passed** unanimously.
- c. **Proposal for a New Study Abroad Course – Cinema of India (Planning Theme Two)**
 - i. The item was **approved**. The motion **passed** unanimously.
- d. **Institutional and Program Responses to the 2006-07 Academic Program Review Questions and Recommendations (Planning Theme Two; also One, Three, and Four)**
 - i. The item was **approved**. The motion **passed** unanimously.
- e. **Academic Program Review Report for AY 2007-08 (Planning Theme Two; also One, Three, and Four)**
 - i. The item was **approved**. The motion **passed** unanimously.

The following item(s) were presented by the Office of Administration and Finance:

- f. Approval of the IRS Required Updates to the Four State Colleges in Colorado Section 403(b) Tax-Sheltered Annuity Retirement Plan Document (Planning Theme Two)**

- i. The item was approved. The motion passed unanimously.**

VIII. INFORMATION ITEMS *(Requires no approval by the Board of Trustees)*

The following item(s) were presented by the Office of Human Resources:

- a. Personnel Items**

The following item(s) were presented by the Office of the President:

- b. President's Written Report to the Board**

IX. PUBLIC COMMENT

- a. N/A**

X. REQUESTS FOR FUTURE AGENDA ITEMS

- a. N/A**

XI. ADJOURNMENT

- a. The meeting was adjourned at approximately 11:22am.**