

**METROPOLITAN STATE COLLEGE *of* DENVER  
BOARD OF TRUSTEES**

**Wednesday, June 4, 2008  
8:30 a.m. – 12:00 p.m.  
Tivoli Student Union Room 320  
Auraria Campus**

**MINUTES**

**I. CALL TO ORDER**

- a. The meeting was called to order at 8:44 am.

**Trustees Present:**

Trustee Phelan, Trustee Garcia Berry (via phone), Trustee Harris, Trustee Cohen, Trustee Lucero, Trustee Esquibel, Trustee Robinson, Faculty Trustee Gene Saxe, Student Trustee Kevin Harris

**Trustees Absent:**

Trustee Bookhardt, Trustee Martinez.

**Metro State Personnel Present:**

Stephen Jordan, President; Lee Combs, General Counsel; Carl Powell, Vice President for Information Technology; Kathy MacKay, Vice President for Student Services; Linda Curran, Interim Provost and Vice President for Academic Affairs; Natalie Lutes, Vice President for Administration and Finance; Cathy Lucas, Associate Vice President for Communications; Sandra Haynes, Dean, School of Professional Studies; Kathy Heyl, Assistant Dean, School of Professional Studies; Joan L. Foster, Dean, School of Letters, Arts and Sciences; John Cochran, Dean, School of Business; Lynn Kaersvang, Faculty Senate President; Brandi Saturley, Administrative Assistant to the President; and others.

**II. EXECUTIVE SESSION**

- a. The Board did not convene into Executive Session for the purpose of discussing personnel matters in accordance with 24-6-402(3)(b)(I), C.R.S. or to possibly confer with the Board's attorney to receive specific advice on legal questions in accordance with 24-6-402(3)(a)(II), C.R.S.

**III. APPROVAL OF MINUTES**

**a. Approval of May 7, 2008 Board Meeting Minutes**

- i. The minutes were not approved, and will be placed on the September agenda.

**IV. REPORTS (OPTIONAL)**

- a. **Chair's Report - Chair Adele Phelan** thanked everyone who worked the Spring 2008 Commencement. Chair Phelan reported that it was Metro State's largest graduating class to date. She also reported that at the second press conference the Governor signed two education bills that will support the Science Building Project.
- b. **AHEC Board – Trustee Maria Garcia Berry:** President Jordan reported for Trustee Garcia Berry that the Auraria Board had been debating if the campus should be used for events during the week of the Democratic National Convention. Security personnel for the Democratic National Convention will be using the North third of the campus for the staging area, thus it will be off limits. The Auraria Board has since decided to close the campus during the week of the Convention. However, different organizations will be allowed to hold events on the Saturday and Sunday prior to the Convention.
- c. **President – Dr. Stephen Jordan** reported participating in a roundtable discussion in Washington, DC sponsored by the American Association of State Colleges and Universities (AASCU), the National Association of System Heads and the Association of Governing Boards. While in DC, he visited Senator Wayne Allard's Office and discussed funding for the Aviation Department's World Indoor Airport. Jordan also participated as a team member from Colorado in a Lumina-sponsored discussion about making opportunity affordable. Colorado was one of eleven states selected for this program, and the planning grant associated with this selection will be used for developing a new higher education state strategic plan. Jordan reminded trustees of the upcoming Board Retreat. Lastly, Jordan advised trustees that Metro State was in the process of a regular state audit, and passed out a communication from the State Auditor's Office to the trustees.
- d. **Institutional Advancement – VP Carrie Besnette** reported that Foundation Board members were working to utilize the Center for Visual Arts (CVA) throughout the Democratic National Convention to raise money for the purchase of the CVA. Dr. Besnette also reminded trustees of the upcoming Christo Art Exhibit on September 18.
- e. **Student Government – Student Government Assembly President Andrew Bateman** reported that the Student Government election process was completed on May 2. Those elected have been inaugurated and have since taken office. He also thanked Kevin Harris for his service in the Student Government and as the Student Trustee and welcomed incoming Student Trustee Jacy Pickens.
- f. **Finance Committee – Trustee Mark Martinez:** Trustee Robinson recommend approval of budget agenda item. She also mentioned the progress in hiring new faculty and retention. Trustee Robinson also noted the hiring of a new Assistant VP for the First Year Success Program and the potential impact upon retention.
- g. **Academic and Student Affairs Committee – Chair Adele Phelan** reported that at the May meeting, the Committee decided to support the consent and information items in the agenda.

- h. **Public-Private Partnerships – Trustee Ellen Robinson** reported that the focus of the P3 Committee included the program plan and Building One development. Program plan developments include emptying out Central Classroom and backfilling the building with instructional space, consolidating the administration, and installing a decision theatre. Another highlight includes the addition of four or five dedicated classrooms for the First Year Program. Trustee Robinson noted the importance of student perspectives while considering the new building layout. President Jordan reported that Trustee Bookhardt had three meetings coming up with banks to discuss funding for the Metro State Neighborhood.
- i. **Foundation Report - Trustee Ellen Robinson** reported that an initial offer for a purchase of fourteen acres near the Administration Building was withdrawn after the owners counter-offered at twice the cost. Trustee Robinson reminded Board members of the goal of 100% Board participation in Foundation Donations. The Foundation Board retreat is June 24.
- j. **Faculty Senate – Dr. Lynn Kaersvang** reported that the Faculty Senate executive committee consists of Dorothy Snozek as Vice President and Layton Curl as Secretary. She also reported that throughout the summer, the differentiated workload committee, the Background Check Committee, and the committee on standards for faculty evaluations, which was previously known as the pay-for-performance committee, will be meeting.
- k. **Council of Chairs – Mr. Greg Watts** reported that Department Chairs Cindy Carlson and Steve Leonard had been voted to serve with the General Studies Committee. He also reported that the Chairs Executive Committee would be meeting with the Provost to discuss reassigned time and chair selection after the weekend of July 4<sup>th</sup>.
- l. **Alumni – Alumni Representative Ms. Gerie Grimes** reported that the Scholarship Awards Committee awarded twenty scholarships to seniors for tuition for the upcoming year. The Alumni Board will sponsor another year of the Apprentice Challenge and focus on College involvement. The Alumni Board will plan another Plain and Fancy Ball and nominate new officers and board members before the annual meeting.

## V. ACTION ITEMS

**The following items were recommended by Administration and Finance:**

- a. **Proposed Fiscal Year 2009 Metro State Operating Budget**
  - i. This item was **approved**. The motion **passed** unanimously.
- b. **Preliminary FY2008-09 Student Charges**
  - i. This item was **approved**. The motion **passed** unanimously.

**The following item was recommended by the Office of Legal Counsel:**

- c. **Presidential Employment Contract**
  - i. This item was **approved**. The motion **passed** unanimously.

**The following item was recommended by the Department of Hospitality:  
(Presented by Chad M. Gruhl, Ed.D.):**

**d. Hotel Learning Center Program Plan**

- i. This item was approved. The motion passed unanimously.**

**VI. CONSENT ITEMS**

**The following item was presented by the Office of Human Resources:**

**a. Personnel Items**

- i. This item was approved. The motion passed unanimously.**

**The following items were presented by the Office of Academic Affairs:**

**b. Proposal for a New Environmental Science Minor**

- i. This item was approved. The motion passed unanimously.**

**c. Proposal for a New Environmental Geology Concentration in the  
Environmental Science Major**

- i. This item was approved. The motion passed unanimously.**

**d. Proposal for a New Study Abroad Course – Namibia Desert Safari**

- i. This item was approved. The motion passed unanimously.**

**VII. INFORMATION ITEMS**

**The following item was presented by the Office of Human Resources:**

**a. Personnel Items**

**The following item was presented by the Office of the President:**

**b. President's Written Report to the Board**

**The following item(s) were presented by the Office of Academic Affairs:**

**c. Low Demand Academic Programs at Metro State**

**d. Formation of a College Reorganization Committee**

**e. International Education At Metro State**

**f. Progress on General Studies Revision**

**VIII. PUBLIC COMMENT**

- a. N/A**

**IX. REQUESTS FOR FUTURE AGENDA ITEMS**

- a. President Jordan requested an agenda item regarding the Board of Trustees  
Annual Retreat.**

**X. ADJOURNMENT**

- a. The meeting adjourned at approximately 11:45am.**