

**METROPOLITAN STATE COLLEGE *of* DENVER
BOARD OF TRUSTEES**

**Wednesday, February 6, 2008
8:30 a.m. – 12:00 p.m.
Tivoli Student Union Room 320
Auraria Campus**

MINUTES

I. CALL TO ORDER

- a. The meeting was called to order at approximately 8:30am.

Trustees Present:

Trustee Phelan, Trustee Garcia Berry, Trustee Harris, Trustee Cohen, Trustee Martinez, Trustee Lucero, Trustee Esquibel, Trustee Bookhardt, Faculty Trustee Gene Saxe, Student Trustee Kevin Harris

Trustees Absent:

Trustee Robinson

Metro State Personnel Present:

Stephen Jordan, President; Lee Combs, General Counsel Myron Anderson, Associate to the President for Diversity; Kathy MacKay, Vice President for Student Services; Linda Curran, Interim Provost and Vice President for Academic Affairs; Natalie Lutes, Vice President for Administration and Finance; Cathy Lucas, Associate Vice President for Communications; Joan M. Foster, Associate Provost for Institutional Planning; Sandra Haynes, Dean, School of Professional Studies; Kathy Heyl, Assistant Dean, School of Professional Studies; Joan L. Foster, Dean, School of Letters, Arts and Sciences; Hal Tamblyn, Interim Associate Dean, School of Letters, Arts and Sciences, Luis Torres, Interim Assistant Dean, School of Letters, Arts and Sciences; Ann Murphy, Associate Dean, School of Business; Hal Nees, Faculty Senate President; Cherrelyn Napue, Executive Director of Alumni Relations; Julie Price, Administrative Assistant to the President; Brandi Saturley, Administrative Assistant to the President; and others.

II. SWEARING IN OF NEW TRUSTEES

- a. Trustees Bookhardt, Cohen, and Harris were sworn in as Board members for Metro State.

III. EXECUTIVE SESSION

- a. The Board convened into Executive Session at 8:37am for the purpose of discussing personnel matters in accordance with 24-6-402(3)(b)(I), C.R.S. or to possibly confer with the Board's attorney to receive specific advice on legal questions in accordance with 24-6-402(3)(a)(II), C.R.S.
- b. The Board returned from Executive Session at 9:47am.

IV. APPROVAL OF MINUTES

- a. The minutes of December 5, 2007 were approved as recorded. The motion **passed** unanimously.

V. REPORTS (OPTIONAL)

- a. **Chair's Report - Chair Adele Phelan** welcomed the new Trustees and Alumni Representative Gerie Grimes. She thanked Trustee Martinez for chairing the Finance Committee. Chair Phelan reported that she attended the JBC hearing with President Jordan and VP Lutes and attended the first Metro State Caucus of the year. Chair Phelan further reported that as per a decision made by the Board at the August retreat, a Compensation Committee has been working to evaluate the President's compensation, and this committee's recommendation is presented in the Board materials. This committee will also negotiate President Jordan's new contract, which is set to expire on June 30, 2008.
- b. **AHEC Board – Trustee Maria Garcia Berry** reported that the three institutions had unanimously approved the Tri-Institutional Memorandum of Understanding, which lays out the process by which the three institutions cooperate around the development of the Master Plan and the school neighborhoods. Trustee Berry also reported that the AHEC Board is in the process of obtaining legislation that would enable Auraria to operate more efficiently in developing public-private partnerships and issuing bonds.
- c. **President – Dr. Stephen Jordan**
 - i. **Legislative Report:** Christine Staberg updated Board members as to the status of Senate Bill 79, Senate Bill 85, and the License Plate Bill, noting the positive support from Senator Sandoval and the quality contributions of higher education leaders. Staberg also updated Board members on the status of funding for the Science Building, and noted that it is time for Metro State to articulate what it can contribute to the funding of the Science Building. Metro State's recent legislative caucus had a good turnout of first-time attendants. Staberg passed out a document that noted Metro State students and alumni in each legislative district; this document will be used in their legislative outreach practices. As a side note,

Jordan provided the Board with an update of the current allocation models being discussed by CCHE as the state's higher education budget is finalized.

- ii. **NCAA Update:** Jordan distributed invitations to the Choral Concert and Cocktails Fundraiser on Saturday, February 16th. The fundraiser will support their trip to a regional choral competition; only two schools from Colorado were invited to compete. Jordan reported that he had assumed the chairmanship of the NCAA DII President's Council. He reviewed his obligations as Council Chair and distributed an AGB article relating to Governing Boards' fiduciary and programmatic responsibility towards athletics; Jordan noted that the existing committee structure of the Board is appropriate for this charge. Jordan reviewed the NCAA platform of providing student athletes a balanced life of academics, civic and community responsibilities, and positive intercollegiate experiences. Jordan reported that Metro State's Softball team had community engagement partnerships with West High School that had caught national attention: The NCAA Website on Community Engagement features the team, a new NCAA magazine featured Athletic Director Joan McDermott, and local media had featured the partnership as well (video clip of coverage was displayed).
 - iii. **Homecoming:** Jordan reminded Trustees that February 22 Metro State will play Colorado School of Mines in its Homecoming Match, and distributed invitations to the Homecoming Reception.
 - iv. Jordan congratulated VP Carrie Besnette for being named the 9 News Leader of the Year, and announced the TQE Summit Conference being organized by TQE Director Esther Rodriguez. The Summit is a national conference that will be a significant opportunity for local educators and will take place from April 30 through May 1, 2008.
- d. **Student Government – Student Government Assembly President Jack Wylie** reported that the SGA is currently preparing for elections, that he and Student Trustee Kevin Harris would be attending the presentation on Friday regarding Faculty Evaluations, and that the Associated Students of Colorado will be holding a textbook rally tomorrow at noon on the west steps of the Capitol
- e. **Finance Committee – Trustee Mark Martinez** provided an update on two RFPs issued; the first one for architectural services associated with the Master Plan resulted in successfully recruiting Studio Insite Sasaki and the second one drew only one bidder and is being re-drafted. Trustee Martinez noted the AHEC MOU's guidance on how the three institutions will proceed in finalizing their individual neighborhood plans, and the pressure to find a location for the softball field within the next year in order to comply with NCAA regulations. Trustee Martinez also noted the issues of funding the Science Building and developing the Hotel Learning Center within the master planning process. Trustee Martinez also reported

that VP of Finance Natalie Lutes has volunteered to serve on a technical committee that is being put together to determine how to advance the idea of closing the relative funding gap among higher education institutions.

- f. **Academic and Student Affairs Committee – Chair Adele Phelan** reported that the Academic and Student Affairs Committee received a progress report and time line from the General Studies Committee. The General Studies Committee’s work will be presented on campus and returned to the Academic and Student Affairs Committee in April. Chair Phelan reviewed the agenda items before the Board today, noting the 81.2% retention rate of the First Year Success Program.
- g. **Public-Private Partnerships – Trustee Ellen Robinson** President Jordan provided this report in Trustee Robinson’s absence, and noted that he had met with the firm developing the master planning for the neighborhoods to discuss the scope of work to be done, particularly to develop an outward-looking model that incorporates technology and other components to involve the whole campus and the community. The P3 Committee concluded to take the hotel program plan and then use it to prepare and RFQ for firms to describe their qualifications to do the design, finance, construction and management of the hotel.
- h. **Foundation Report - Trustee Ellen Robinson:** VP Besnette for Institutional Advancement provided this report in Trustee Robinson’s absence. The Foundation Board has five new members: Chris Collins of Frontier Airlines, Don Marshall of Wells Fargo, Cindy Parsons of Comcast Cable, Ralph Hargrove of Molson Coors, and Chris Silvestri of Liberty Greenfield. VP Besnette also reported that the Foundation Board will have a full Board meeting next week and that per state rules, the Foundation Board has selected a new auditor, which will be Anton, Collins & Mitchell. VP Besnette and Trustee Robinson attended an Association of Governing Boards Conference in California, and many items discussed there will be part of the upcoming Tri-Board Retreat.
- i. **Faculty Senate – Dr. Hal Nees, President** noted that an opportunity for the new Board members to interact with the faculty on an informal basis would be useful and he would be following up on that idea. The Faculty Senate is moving forward on General Studies issues, and the Pay for Performance Committee is meeting and looking for new members to contribute to the development of the standards.
- j. **Council of Chairs – Mr. Greg Watts:** No report.
- k. **Alumni – Alumni Representative** Gerie Grimes updated Board members on the Apprentice Challenge; the first challenge was a Kaiser Permanente Live Well project that resulted in over forty new restaurants participating in the healthy choices menu program. The second challenge begins this Friday with the Denver Road Home Project. The Final event is on May 1st, and Board members were invited to attend. Alumni Relations is also following the license plate program very closely. Ms. Grimes reminded Board members about Homecoming Week, and noted the success of Rachel B. Noel week and the sad passing of Ms. Noel on February 4.

VI. DISCUSSION ITEM:

- a. Tri-Board Retreat:** VP Besnette reviewed the agenda items for the Tri-Board retreat and invited Board members to stay after the meeting to enjoy an optional lunch catered by the HTE department. Terry MacTaggart will be facilitating this event. Trustee Lucero remarked that an overview of the main initiatives of the three boards would be helpful. Trustee Esquibel asked that the legal relationships between the three Boards be provided at the retreat as well. Faculty Trustee Saxe asked that information about how connections are developed between Alumni and current students be discussed. Trustee Cohen asked that the expectations and the role of the Board of Trustees be addressed in order to help meet the goals of the other Boards.

VII. ACTION ITEMS

The following item(s) are recommended by the Student Government Assembly

- a. Proposed Legislation Concerning the Affordability of College Textbooks:** This item was **approved**. The motion **passed** unanimously.

The following item(s) are recommended by the Office of Academic Affairs:

- b. Proposal for a New Bachelor of Science Degree in Human Nutrition – Dietetics:** This item was **approved**. The motion **passed** unanimously.

VIII. CONSENT ITEMS

The following item(s) are presented by the Office of Human Resources:

- a. Personnel Items:** This item was **approved**. The motion **passed** unanimously.
- b. Compensation of President Jordan:** This item covered President Jordan's compensation increase (moved his FY07/FY08 bonus amount into his base salary for FY08/FY09), long-term disability insurance increase to allow for two-thirds of his salary for a covered long-term disability (the same as all other employees), and the reimbursement of insurance premiums on his existing umbrella insurance policy that covers his liability while entertaining in behalf of the College. This item was **approved**. The motion **passed** unanimously.

The following item(s) are recommended by the Office of Academic Affairs:

- c. Leveling Certificate for Speech Language and Hearing Sciences:** This item was **approved**. The motion **passed** unanimously.

- d. **Proposal to Restructure the Technical Communications Major:** This item was **approved**. The motion **passed** unanimously.
- e. **New Certificate in Space Commercialization:** This item was **approved**. The motion **passed** unanimously.

IX. INFORMATION ITEMS

The following item(s) are presented by the Office of Human Resources:

- a. **Personnel Items**

The following item(s) are presented by the Office of the President

- b. **President's Written Report to the Board**

X. PUBLIC COMMENT

- a. **Chris Thunblom** addressed the Board about a complaint he had filed with the Office of Equal Opportunity. This complaint alleged discrimination based on disability, and after investigation was dismissed by the Office of EO. Mr. Thunblom relayed his experiences to the Board and passed out information and background materials for Trustees to review. Chairwoman Phelan thanked Mr. Thunblom for his time and candor, and Mr. Thunblom thanked the Board members for their time as well.

XI. REQUESTS FOR FUTURE AGENDA ITEMS

XII. ADJOURNMENT