

**TRUSTEES OF THE
METROPOLITAN STATE COLLEGE OF DENVER**

**Wednesday, December 4, 2002
*8 a.m. to 12 noon
Tivoli Student Union, Room 320
Auraria Campus**

MINUTES

**(The Executive Session is expected to last approximately 2 hours, and the Open Session is expected to begin at approximately 10:00 a.m.)*

I. CALL TO ORDER

The meeting was called to order at approximately 8:06 a.m. by Chair Benson. It was then moved and seconded to adjourn to Executive Session. The motion passed unanimously.

Board of Trustees Present:

Trustee Bruce Benson
Trustee Gin Butler
Trustee Alex Cranberg
Trustee Mark Martinez
Trustee Adele Phelan
Trustee Ann Rice
Trustee Pat Wiesner
Faculty Trustee Gene Saxe
Student Trustee Harris Singer

Metro State Cabinet Present:

Sheila Kaplan, President
Teri Bokn, Executive Assistant to the President
Michael Barnett, Vice President for Finance and Administration
Lee Combs, General Counsel
Gay Cook, Vice President for Executive Operations and Planning
Jay Martin, Interim Vice President for Information Technology/CIO
Percy Morehouse, Executive Director, Equal Opportunity
Cheryl Norton, Provost and Vice President for Academic Affairs
Yolanda Ortega-Ericksen, Vice President for Student Services
Carolyn Schaefer Wollard, Vice President for Institutional Advancement

II. EXECUTIVE SESSION

The board convened into Executive Session for the purposes of discussing personnel matters in accordance with 24-6-402(3)(b)(I), C.R.S., and to confer with the Board's attorney to receive advice on a specific legal question in accordance with 24-6-402(3)(a)(1I), C.R.S.

The Board re-convened into the Open Session meeting at approximately 10:35 a.m.

III. APPROVAL OF MINUTES

- A. **November 6, 2002, Board Meeting Minutes**: It was moved and seconded to approve the minutes of the November 6, 2002, Board Meeting as presented. The motion passed unanimously.

IV. REPORTS

- A. **Board Chair**: Chair Benson gave summaries of the recent meetings of the AHEC Board, JBC, Blue Ribbon Panel and a meeting with Rob Cohen, President of MSCD Foundation.
- B. **President**: President Kaplan gave information on the December 15 Fall Commencement activities. Chair Benson will be the keynote speaker. She reported that the current budget reductions were at \$4.5 million and enrollments were up 13% for Spring Semester as of December 4. She brought attention to the donor reports in the handouts and announced that the MSCD precision flight team took 2nd place next to the Air Force Academy team and that the Soccer Team was playing in the NCAA Division II Final Four.
- C. **Faculty Senate**: Joan Foster, President of the Faculty Senate, reported on the community town meeting to promote safety and the decrease in tenure/tenure track faculty.
- D. **Student Government**: Student Trustee Harris Singer reported on his intentions to create target lifestyle category groups to use as resources in his efforts to create a more direct link between the student body and the board of trustees.
- E. **Revision of Policy Manuals**: Vice Chair Rice gave a brief update that work is still being done on the revisions of the Policy Manuals. Over the next month or two, drafts will be distributed for comments with hopes that the final will be ready by the end of February.

II. ACTION ITEMS

- A. **Approval and authorization for the President to contract with Corporate Advocates for legislative relations/lobbying services**: President Kaplan gave an overview of the contract for lobbying services. Jep Seman and Larry Hudson made comments and gave an overview of the process of reporting to the board which would be as needed at meetings or via e-mail. It was moved and seconded to approve the authorize the President to contract with Corporate Advocates for legislative relations/lobbying services. The motion passed unanimously.
- B. **Approval of Metro State's Responses to the 2001 Quality Indicator Data**: Dr. Cheryl Norton, Provost and Vice President of Academic Affairs, gave an overview of the Quality Indicator Data and answered questions. It was moved

and seconded to approve Metro State's responses to the 2001 Quality Indicator Data. The motion passed unanimously.

- C. Approval of the CCHE-Required Annual Diversity Report for AY 2001-02 and Approval of the CCHE-Required Diversity Plan for AY 2002-03: Dr. Percy Morehouse, Director of Equal Opportunity, gave a brief overview and answered questions. It was moved and second to approve the CCHE required Annual Diversity Report for AY 2001-02 and the Diversity Plan for AY 2002-03. The motion passed unanimously.

III. ITEMS FOR DISCUSSION & POSSIBLE ACTION

- A. Update on Bidding Metro State's Health Insurance Plan: President Kaplan along with Mr. Michael Barnett, Vice President for Finance and Administration are still researching the Health Insurance Plan and will need to speak to CHIEBA about the implications.
- B. Proposal for an Engineering Fundamentals Certificate from Electrical Engineering Technology: Dr. Cheryl Norton, Provost and Vice President of Academic Affairs, gave an overview of the EET Certificate. It was moved and seconded to approve the proposal for an Engineering Fundamentals Certificate from Electrical Engineering Technology. The motion passed unanimously.

IV. PRESENTATIONS

- A. Report on Colorado's Economy and the Implications for Metro State's Budget: Mr. Michael Barnett, Vice President of Finance and Administration, gave a report and presentation on Colorado's economy and the implications for Metro State's budget.
- B. AACSB Accreditation for the School of Business: Dr. James Robertson, Dean, School of Business/ Dr. John Landry, Associate Dean, School of Business / Dr. Stuart Monroe, professor of CIS, School of Business, gave a presentation and overview of the history of the School of Business' accreditation process with AACSB.

V. PUBLIC COMMENT

Brotha Seku, President of the Student Government Assembly, commented on the upcoming Martin Luther King, Jr. breakfast on January 17, 2003, and extended a personal invitation to board for their participation and support.

VI. ADJOURNMENT

It was moved and seconded to adjourn the meeting at approximately 1:00 p.m. The motion passed unanimously.