

**TRUSTEES OF THE
METROPOLITAN STATE COLLEGE OF DENVER**

**Wednesday, September 4, 2002
8 a.m. to 12 noon
Tivoli Student Union, Room 640
Auraria Campus**

MINUTES

- I. The meeting was called to order at approximately 8:07 a.m. by Chair Benson.

Board of Trustees Present:

Trustee Bruce Benson
Trustee Gin Butler
Trustee Alex Cranberg
Trustee Mark Martinez
Trustee Adele Phelan
Trustee Ann Rice
Trustee Pat Wiesner
Faculty Trustee Gene Saxe

Metro State Cabinet Present:

Sheila Kaplan, President
Teri Bokn, Executive Assistant to the President
Michael Barnett, Interim Vice President for Administration and Finance
Lee Combs, General Counsel
Gay Cook, Vice President for Executive Operations and Planning
Jay Martin, Interim Vice President for Information Technology/CIO
Percy Morehouse, Executive Director, Equal Opportunity
Cheryl Norton, Provost and Vice President for Academic Affairs
Yolanda Ortega-Ericksen, Vice President for Student Services
Carolyn Schaefer Wollard, Vice President for Institutional Advancement

II. APPROVAL OF MINUTES

- A. August 7, 2002, Board Meeting Minutes: It was moved and seconded to approve the minutes of the August 7, 2002, Board Meeting. The motion passed unanimously.

III. REPORTS

- A. Board Chair: Chair Benson expressed how much he enjoyed dinner with the deans and associate deans the previous night. He reported that the AHEC Board meeting was uneventful and that the Governor's Blue

Ribbon Panel on Higher Education had not been meeting so there was nothing to report.

- B. President: President Kaplan brought everyone's attention to the August 27th Denver Post newspaper article focusing on one of Metro's student's. She reported that today, September 4, was census day and that as of September 3, student FTE was up 6.9% and the headcount was up 5.4%. President Kaplan also reported on the State budget rescissions and what that would mean to Metro. She updated the board on the student complaint that was brought before it at the last meeting and noted it had been resolved. She informed the board that Jones Knowledge is withdrawing from the on-line market that Metro will be engaged in a challenging transition to a new online platform provider.

IV. ACTION ITEMS

- A. Introduction of Personnel Policy as Outlined in the Current Trustees' Manual and Board Approval of Personnel Items: Mr. Lee Combs, General Counsel, reported that personnel policies outlined in the previous trustees' manual are still in effect. It was moved and seconded to follow these policies for approval of the items listed in the agenda. The motion passed unanimously. Vice Chair Rice would like a status report on temporary faculty hires and the cost involved and Trustee Butler would like an ethnicity breakdown.
1. Approval of Initial Non-Temporary Faculty Appointments for AY 2002-03 and Approval of Initial Non-Temporary Administrative Appointments since June 2002: It was moved and seconded to approve the initial non-temporary faculty appointments for annual year 2002-03 and non-temporary administrative appointments since June 2002. The motion passed unanimously.
 2. Approval of the President's Salary for FY 2002-03: It was moved and seconded to approve President Kaplan's salary for FY 2002-03 as it was agreed in Executive Session of the previous meeting. The motion passed unanimously.
- B. Presentation on and Approval of Metro State's Continued Participation in the Colorado Higher Education Insurance Benefits Alliance (CHEIBA): Mr. Michael Barnett, Interim Vice President of Administration and Finance, and Mr. Tim Greene, Associate Vice President for Retirement Plan Administration, Office of the State Colleges in Colorado, gave a presentation about the history and benefits of continued participation in CHEIBA. There were questions and discussion regarding comparing rates and bids. It was moved and

seconded to continue Metro's participation in CHEIBA while investigating and assessing other options. The motion passed unanimously.

- C. Approval of Request for Proposal (RFP) for Legislative Consulting Services: President Kaplan lead the discussion on the RFP for Legislative Consulting Services. It was moved and seconded to approve the RFP for legislative consulting services. The motion passed unanimously.

V. **ITEMS FOR DISCUSSION & POSSIBLE ACTION**

- A. Discussion of Curriculum: Dr. Cheryl Norton, Provost and Vice President of Academic Affairs, gave a presentation and overview of the curriculum proposals before the board.
 - 1. Proposal for a Major Restructuring of the Art Curriculum.
 - a. It was moved and seconded to approve the proposal to change and increase the requirements for the studio art concentrations of the art major (B.F.A.), which in part is to satisfy the National Association of Schools of Arts and Design (NASAD) accreditation requirements. After more specific and detailed questions were raised, the motion passed 7 to 1. Trustee Cranberg voting against.
 - b. It was moved and seconded to approve the proposal to create an art education concentration under the B.F.A. in art. The motion passed unanimously.
 - c. It was moved and seconded to approve the proposal to submit to CCHE for approval, the request for an additional degree title of B.A. in Art (i.e., Request a B.A./B.F.A. in Art); create a concentration in art history and art theory/criticism under the B.A.; and delete the art history concentration under the B.F.A. in art, if the B.A./B.F.A. is approved. The motion passed unanimously.
 - d. It was moved and seconded to approve the proposal to rename the art minor to studio art minor and create an art history and art theory/criticism minor. The motion passed unanimously.
 - 2. It was moved and seconded to approve the proposal for a new paramedic concentration in the Human Services Major. The motion passed unanimously.

3. After discussion regarding proficiency levels, the board decided to table until the October board meeting, the proposal to delete the current reading minor and replace it with two level-specific reading minors—A reading minor for early childhood licensure students and a reading minor for elementary licensure students.
4. The board also decided to table until the October board meeting, the proposal to delete the literacy instructor certificate and create three level-specific literacy instructor certificates—A literacy instructor certificate for post-BA early childhood students; a literacy instructor certificate for post-BA elementary students; and a literacy instructor certificate for secondary licensure students or post-BA secondary.

VI. PRESENTATIONS

- A. Overview of Extended Campus and 2001-2002 Summary Report On Off-Campus State-Funded Programs: Dr. Cheryl Norton, Provost and Vice President of Academic Affairs/Ms. Carol Svendsen, Director of Metro Education Ventures, gave an overview and presentation of Extended Campus and 2001-2002 summary report on off-campus state-funded programs.
- B. System-to-System 60 + 60 Transfer Agreement: Dr. Cheryl Norton, Provost and Vice President of Academic Affairs, gave a presentation and answered questions on the 60+60 transfer agreement
- C. Overview of the Student Health Insurance Plan: Postponed - Ms. Yolanda Ortega-Ericksen, Vice President of Student Services/Mr. Steve Monaco, Director of the Student Health Center, will give this presentation and overview at the October board meeting.

VII. WRITTEN REPORTS FOR POSSIBLE DISCUSSION

- A. Report on Cash-Funded Out-of-State and Out-of-Country Instruction to the CCHE: Chair Benson asked the board to “note” this item in the agenda book and said no presentation was necessary.

VIII. PERSONNEL INFORMATION ITEMS

- A. Personnel Actions Delegated to the President: There was no presentation as this is an information item only.

IX. PUBLIC COMMENT

Ms. Karen Raforth, Associate Vice President for Student Services, addressed the board regarding her support for CHEIBA and asked the board to review and consider domestic partner benefits. She offered her assistance in this review.

Mr. George Walker, a Republican Candidate for the U.S. House of Representatives – 1st Congressional District, addressed the board and read an excerpt from a letter he wrote that was printed in the June 25 edition of the Colorado Daily.

Brotha Seku, President of the Student Government Assembly, was called for public comment from the sign-in sheet, but there was no response.

X. EXECUTIVE SESSION

- A. At approximately 11:53 a.m., it was moved and seconded that the board adjourn to executive session to confer with the Board's attorney regarding pending or imminent litigation involving the Board, in accordance with 24-6-402(3)(a)(II), C.R.S. and to confer with the Board's attorney to receive legal advice on governmental immunity, government contracting, and the Open Meetings Law in accordance with section 24-6-402(3)(a)(II), C.R.S.

Executive Session adjourned at approximately 1:10 p.m.

XI. OTHER

The board authorized a joint contract by which the Board and the Attorney General's office will retain the services of the law firm of Moye, Giles, O'Keefe, Vermeer and Gorel. A draft of the contract was prepared and submitted by the Attorney General's representative John Sleeman. Pursuant to the contract, firm representative Jerry Jones will review and make certain recommendations concerning the existing Board Policy Manual and the Handbooks of the Trustees and the College up to a maximum fee of \$22,000.00.

It was moved and seconded that Trustee Rice execute a contract substantially in the form submitted in draft, after resolving to her satisfaction an issue she presented as to the role of the Attorney General's representative. The motion passed unanimously.

XII. ADJOURNMENT

It was moved and seconded to adjourn the official board meeting at approximately 1:15 p.m.