

**TRUSTEES OF THE
METROPOLITAN STATE COLLEGE OF DENVER**

**Wednesday, August 7, 2002
8 a.m. to 12 noon
Administration Building, Room 570-75
Auraria Campus**

MINUTES

I. ROLL CALL

Board of Trustees

Trustee Bruce Benson
Trustee Gin Butler
Trustee Alex Cranberg (Excused)
Trustee Mark Martinez
Trustee Adele Phelan
Trustee Ann Rice
Trustee Pat Wiesner
Faculty Trustee Gene Saxe (Excused)

Metro State Cabinet Attendees

Sheila Kaplan, President
Teri Bokn, Executive Assistant to the President
Michael Barnett, Acting Vice President for Administration and Finance
Jay Martin, Interim Vice President for Information Technology/CIO
Percy Morehouse, Executive Director, Equal Opportunity
Cheryl Norton, Provost and Vice President for Academic Affairs
Yolanda Ortega-Ericksen, Vice President for Student Services
Carolyn Schaefer Wollard, Vice President for Institutional Advancement

II. APPROVAL OF MINUTES

- A. July 1, 2002, Board Meeting Minutes: It was moved and seconded to approve the minutes of the July 1, 2002, Board Meeting. The motion passed unanimously.
- B. July 23, 2002, Board Orientation Minutes: It was moved and seconded to approve the minutes of the July 23, 2002, Board Orientation. The motion passed unanimously.

III. REPORTS

- A. Board Chair: Chair Benson reported on: the recent AHEC Board meeting; the approval of the AHEC budget; the Governor's Blue Ribbon Panel on Higher Education meetings and discussions of independent governing boards for the

remaining State Colleges; controversies over credit hour limits; and the voucher program.

- B. President: President Kaplan explained the process for electing the faculty trustee and asked if there were any questions. She reported that, as of August 7, there was a 10% increase in enrollment for fall semester and outlined how the problems with the classroom shortages on the Auraria campus were being addressed. She will keep the board informed on the enrollments as the academic year unfolds.

IV. ACTION ITEMS

- A. Approval of the Revised 2002-03 MSCD Operating Budget: Mr. Michael Barnett, acting vice president of administration and finance, gave a revised presentation on the 2002-2003 MSCD operating budget and answered questions from the board regarding specific line items, including quarterly reports and how best to update the board after each census date. Chair Benson would like a complete audit report in October.

It was moved and seconded to approve the Revised 2002-03 Operating Budget. The motion passed unanimously.

- B. Approval of the Board of Trustees' Role in the Academic Curriculum Process: Dr. Cheryl Norton, provost and vice president of academic affairs, gave the presentation on the Academic Curriculum Process. She answered questions regarding specific programs, including study abroad, what curriculum the board will approve, and how it will be reviewed before approval.

It was moved and seconded to approve the staff's recommendations that the MSCD Board of Trustees continue to approve the presented curriculum items, as did the Trustees of the State Colleges of Colorado, and that the board continue to delegate the items, so presented, to the President. The motion passed unanimously.

- C. Approval of the 2002-03 Board Meeting Schedule: It was moved and seconded to approve the 2002-03 Board Meeting Schedule. The motion passed unanimously.

V. PRESENTATIONS

Jay Martin, Interim Vice President/CIO Information Technology, gave an overview presentation on Information Technology.

VI. OTHER

There was discussion about the website and how and when board agendas and meeting notices are posted. Trustee Martinez suggested the administration encourage a student newspaper representative to attend the board meetings to report on the board's activities; thereby creating a communications link with students. President Kaplan will

refer this request to the Vice President of Student Services. Chair Benson said he would like to receive the student newspaper and other college publications; other trustees agreed they would like to as well. Trustee Rice suggested the possibility of a meeting with the students, such as a breakfast or dinner, before a future board meeting.

VII. PUBLIC COMMENT

Ms. Joan Cox, MSCD student, brought a complaint before the board regarding a grade appeal. The complaint was referred to President Kaplan for further investigation.

VIII. EXECUTIVE SESSION

The board went into executive session at 11:47 a.m. to discuss personnel issues. They adjourned at approximately 12:30 p.m.

IX. ADJOURNMENT

The board meeting adjourned at approximately 12:33 p.m.