

**TRUSTEES OF THE
METROPOLITAN STATE COLLEGE OF DENVER**

PROPOSED AGENDA FOR BOARD OF TRUSTEES' MEETING

**Wednesday, October 2, 2002
8 a.m. to 12 noon
Tivoli Student Union, Room 320
Auraria Campus**

I. ROLL CALL

II. APPROVAL OF MINUTES

- A. September 4, 2002, Board Meeting Minutes

III. REPORTS

- A. Chair's Report - Mr. Bruce Benson
B. President's Report - Dr. Sheila Kaplan

IV. ACTION ITEMS

- A. Approval of FY 02-03 Budget-Changes and Reconciliation, Including Fall Enrollment Results and Additional Anticipated Rescissions (*Mr. Michael Barnett, Interim Vice President of Administration and Finance*)
Memo Information
- B. Approval of Proposed Changes in Metropolitan State College of Denver's Course Fees, Effective Spring 2003 (*Dr. Cheryl Norton, Provost and Vice President of Academic Affairs*)
Memo Information
- C. Approval of Metropolitan State College of Denver's Institutional Quality Indicators for Fall 2002 (*Dr. Cheryl Norton, Provost and Vice President of Academic Affairs*)
Memo Information
- D. Approval of a Proposal to Delete the Current Reading Minor and Replace it with Two Level-Specific Reading Minors:
- Reading Minor for Early Childhood Licensure Students
 - Reading Minor for Elementary Licensure Students
- (*Dr. Cheryl Norton, Provost and Vice President of Academic Affairs*)
Memo Information
- E. Approval of a Proposal to Delete the Literacy Instructor Certificate and Create Three Level-Specific Literacy Instructor Certificates:
- Literacy Instructor Certificate for Post-BA Early Childhood Students
 - Literacy Instructor Certificate for Post-BA Elementary Students
 - Literacy Instructor Certificate for Secondary Licensure Students or Post-BA Secondary Students

(Dr. Cheryl Norton, Provost and Vice President of Academic Affairs)
Memo Information

V. ITEMS FOR DISCUSSION & POSSIBLE ACTION

- A. Changes in the Electrical Engineering Technology (EET) Curriculum *(Dr. Cheryl Norton, Provost and Vice President of Academic Affairs)*
1. Proposal to Modify the EET Major by:
 - Deleting the Power Concentration and the Control Systems Concentration and Adding a Power and Control Systems Concentration
 - Deleting the Integrated Circuit (I.C.) Design Concentration
 - Renaming the Computers Concentration to Computer Engineering Technology ConcentrationMemo and Information
 2. Proposal for a New Minor/Certificate in Network Communications
Memo and Information
 3. Proposal to Increase the Credit Hour Requirements for the EET Minor and Designate it also as a Certificate
Memo and Information

VI. PRESENTATIONS

- A. Overview of Post-Census Fall Semester 2002 Enrollment *(Mr. Bill Hathaway-Clark, Director of Admissions)*
Memo Information: A B C
- B. Overview of the Student Health Insurance Plan *(Ms. Yolanda Ortega-Ericksen, Vice President of Student Services / Mr. Steve Monaco, Director of the Student Health Center)*
Memo

VII. WRITTEN REPORTS FOR POSSIBLE DISCUSSION

- A. Extended Studies: Year-End Fiscal Report
Memo
- B. Extended Studies: B-2 File Report
- C. Update on Plan to Bid a Stand-Alone Health Insurance Policy for Metropolitan State College of Denver Employees
Memo Information
- D. Evaluation of Optional Retirement Plans of Higher Education Institutions for the State of Colorado, Office of State Auditor
Memo Information
- E. Optional Retirement Plan Administration Memorandum of Understanding with the Office of State Colleges
Memo Information
- F. 2002 Diversity Workforce Profile
Memo and Information

VIII. PERSONNEL INFORMATION ITEMS

A. Personnel Actions Delegated to the President
Memo and Information

IX. PUBLIC COMMENT

X. EXECUTIVE SESSION

The Board will convene an Executive Session at for the purpose of discussing personnel matters in accordance with 24-6-402(3)(b) {I}, C.R.S.

XI. ADJOURNMENT