

## How to send transcripts?

### USPS:

MSU Denver Admissions  
Campus Box 16  
P.O. Box 173362  
Denver, CO 80217

### FedEx, UPS, DHL:

MSU Denver Admissions  
890 Auraria Parkway, SSB180  
Denver, CO 80204

### In Person:

Monday to Friday 8-5  
Closed on Memorial day, 4<sup>th</sup> of  
July, Labor day, Thanksgiving  
Thursday & Friday and Dec 25-  
Jan1

**All hard copies of transcripts MUST be in an official sealed envelope from the issuing school, institution or agency**

High School Transcript	Contact your high school or district office. If your district is listed below, you can request transcripts online!
GED Transcripts	Go to <a href="http://www.ged.com">www.ged.com</a> . Do not order the GED diploma. Issuing institutions must e-mail the GED transcript to <a href="mailto:admissions@msudenver.edu">admissions@msudenver.edu</a> or mail it to the address above.
College Transcripts	Contact your school. Colleges can email transcripts to <a href="mailto:transcripteval@msudenver.edu">transcripteval@msudenver.edu</a> .

## How to order H.S. transcripts Online!

- Denver Public Schools  
<https://denverco.scriborder.com/>
- Adams 12  
<https://adams12co.scriborder.com/>
- JEFFCO  
<https://jeffco.scriborder.com/>
- Adams 50  
<https://adams50co.scriborder.com/>
- Aurora Public Schools  
<https://apsco.scriborder.com/>
- Douglas County School District  
<https://douglasco.scriborder.com/>

## How to get test scores?

SAT, AP and CLEP	<a href="http://www.collegeboard.org">www.collegeboard.org</a> using school code 4505
ACT	<a href="http://www.act.org">www.act.org</a> using school code 0519
IB	<a href="http://www.ibo.org">www.ibo.org</a>
TOEFL	<a href="http://www.ets.org">www.ets.org</a> using school code 4505
EILTS	<a href="http://www.eilts.org">www.eilts.org</a>
Accuplacer	Fill out accuplacer transfer score request form and submit to the testing center where you took the test

## How to get my Net ID and Password?

1. Go to [www.msudenver.edu/myfirstlogin](http://www.msudenver.edu/myfirstlogin)
2. Under step 1, click on Loop up your MSU Denver Net ID and Password
3. Select option 2
4. Enter your student I.D. Number (a.k.a. 900 number) & date of birth
5. Check “Yes, I have read it and agree” then submit

**Our 24/7 IT Help Desk is available at 303 352 7548**

## How to Sign up for New Student Orientation?

1. Go to [www.msudenver.edu/nso](http://www.msudenver.edu/nso)
2. Click on “Register”
3. Sign in with your Net ID and password
4. Complete questionnaire

Transfer students can complete orientation online. First time to college students must sign up for New Student Orientation

Your orientation will include an advising and registration session where you can also change or declare your major

## How to make an advising appointment?

1. Go to Student Hub. [www.msudenver.edu/studenthub](http://www.msudenver.edu/studenthub)
2. Under Academic Support, click on Get Advising
3. Sign in with your Net ID and Password

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