



BEFORE YOU WITHDRAW

Withdrawing from a course may lead to financial and/or academic consequences.

Before you withdraw, complete the 2 steps below to find out how you may be impacted.

STEP 1: MEET WITH YOUR ACADEMIC ADVISOR

- When you withdraw from a course, the course remains on your student record with a "W" notation. It is not calculated in your GPA, but does count towards your attempted hours.
- You **MUST** meet with your Academic Advisor to determine how the withdrawal will affect your academic record and progress, and what may be required during future enrollment.

STEP 2: CONTACT THE OFFICE OF FINANCIAL AID

- Withdrawing from a course does not release you from financial obligations for that course. A "W" counts as an attempted course and could negatively affect your Satisfactory Academic Progress (SAP).
- If you receive(d) financial aid, you **SHOULD** contact the Office of Financial Aid to inquire how the withdrawal will affect your current and future aid, as well as your SAP. *If you are receiving Veterans Education Benefits, you must also contact Veteran Education Benefits in the Office of the Registrar.

How do I withdraw from a course?

If withdrawing is the right decision after completing the 2 steps above, refer to your "Student Detail Schedule" via Student Hub to find the withdrawal deadlines for your individual courses.

To withdraw from your course(s) before the deadline:

1. Log in to Student Hub
2. Click "Main Menu"
3. Click "Registration, Student Financial Services..." tab
4. Click "Registration"
5. Click "Withdraw from a Class"
6. Select appropriate term
7. Choose "Withdraw from a Class"
8. Select the course you want to withdraw from
9. Answer the question listed
10. Click the submit button
11. Review your Student Detail Schedule to verify your classes

Important to Note:

Per MSU Denver policy, students may enroll in a course a maximum of two times without department approval. A "W" does count as an attempt in your maximum of two attempts for a course!