

Academic advising includes, but is not limited to, guidance on choosing majors, minors, concentrations, and other academic programs; connecting academic choices to career planning; helping students understand academic policies and procedures; and referring students to university resources, as appropriate.

Academic advisors and students each have roles and responsibilities in the academic advising process. When advisors and students bring their best to the table, advising **empowers students, serves as a form of teaching**, and is 1) **responsive** to student goals, 2) **developmental** in nature, and 3) **accurate** and **timely**.

Student Responsibilities

- Maintain regular contact with your advisor.
- Come to each advising session prepared to ask questions and discuss concerns.
- Check your University email regularly, manage your inbox, and respond to actionable items.
- Use the academic catalog and other appropriate resources to become knowledgeable of academic requirements, policies, and procedures.
- Examine and attempt to clarify your interests, values and abilities as you define your educational goals and develop your educational plan and be willing to share what you discover.
- Accept primary and increasing responsibility for your decisions and actions (or inactions) as they relate to your college experience.

Advisor Responsibilities

- Be reasonably and predictably accessible to you via multiple channels.
- Address your questions and concerns.
- Stay current with University degree requirements, academic programs and policies, and campus resources.
- Interpret University policies, procedures, and requirements.
- Create a reflective, supportive, and safe environment for you to explore academic ideas.
- Advocate for your best interests within the structure of the University.
- Assist you in connecting academic and career goals, utilizing campus resources as applicable.
- Adhere to the guidelines set forth by the Family and Educational Rights and Privacy Act (FERPA).

By engaging in the advising process, MSU Denver students:

- can identify advisor(s) appropriate to their academic career stage
- choose academic programs appropriate for their educational and life goals
- are able to use appropriate academic planning tools (degree progress report, etc.)
- develop an academic plan/roadmap that defines expected academic milestones/success markers
- have regular meaningful interactions with an appropriate academic advisor
- complete academic milestones/success markers appropriate for their academic program and stage
- understand their role and responsibilities in the academic advising process
- are able to access appropriate supplementary resources

Access advising through our online appointment scheduling tool (desktop and mobile), by calling to schedule, through email, or by visiting during published drop-in hours. For more information on advising availability for your specific department, see reverse.



COVID-19 Academic Advising Information

CONNECT

During the COVID-19 global pandemic, academic advisors are available and able to remotely conduct advising appointments with both current and prospective students via phone, email, and/or virtual meetings. Please click the Advisor Contact link below to contact your appropriate advisor.

ADVISOR CONTACT



Current students should schedule appointments using our online scheduling tool.

From the Student Hub, select Academic Advising and log in. Select Get Assistance and then Advising in the first drop down menu. Select the reason you would like to meet, and then the appropriate department when prompted for a location. In the comment section before confirming your appointment please include any information about the preferred mode for your appointment.



Be aware that some of our advisors are only conducting phone appointments. Be sure to check your university email for any follow up regarding the mode in which your appointment will be conducted.



Prospective students should schedule appointments with the advisor of their intended major using the [Advising Contact](#) list. Students who are unsure of their major should connect with the Exploratory Advising team on the [Advising Contact](#) list for an appointment.



When the institution has reopened to the public, advisors will return to providing on-campus appointments. For up to date campus information in response to COVID-19, please refer to the [MSU Denver Coronavirus Update](#) website.

OUR PROMISE

With your academic success as our focus, we will support you throughout the admissions process and help you map out a personalized academic plan that balances your personal life with your academic and professional goals. And, if something goes wrong or changes along the way, we are here to get you back on track and revise your plan.

Our advisors are experts on navigating MSU Denver systems, navigating higher education systems in general, and on navigating a sequence of course work with a real understanding that not all students are the same.

During this transition, if you require any additional resources, please see the Resources link at right for more information. This could include information regarding access to technology, housing, food, and more.

[Click for
RESOURCES](#)

